

## BOARD OF DIRECTORS

Lopez Island School District #144

November 17th, 2021

Library Media Center/LISD Zoom

6:00 pm

### Board Meeting Agenda

[Meeting Link can be found on LISD Website](#)

**Following the recommendation of the San Juan County Health Department and LISD school measures to control the coronavirus, public involvement in the meeting will be by computer or phone conference utilizing this link. Thank you for understanding the need for this measure.**

*Board Directors Present: Chair Poole, Vice-chair Guenther, Director Greacen, Director Stephenson, Director Carrier  
Staff present: Superintendent Murray, Principal Martin, Principal Fordham, K.Moore, J.Hammond, S.Jones*

I. CALL TO ORDER AND FLAG SALUTE:

*Chair Poole called the meeting to order at 6:00 pm. Vice-Chair Guenther led the flag salute.*

II. LAND ACKNOWLEDGEMENT:

*Director Carrier introduced Aurora Martinez from the Samish nation who joined to offer guidance in offering land acknowledgements, recognition of previous and current stewards of the land. Director Carrier read the Land Acknowledgement and proposed adopting a land acknowledgement*

III. ADJUSTMENTS TO THE AGENDA:

*Remove the Special Board Meeting Minutes of 10/19/21 as it has been approved previously.*

*Remove items 9, 10, & 11 from the Consent Agenda.*

IV. APPROVAL OF THE MINUTES: (Action)

~~A. Special Board Meeting of October 19, 2021  
Removed as per Adjustments~~

~~B.—A. Regular Board Meeting of October 27, 2021~~

~~*Director Stephenson moved to approve the minutes of 10/27/21, Vice-Chair Guenther seconded. Discussion: None. The board approved unanimously with 5/5 vote.*~~

V. ADOPTION OF THE CONSENT AGENDA:

A. Payroll for the month \$391,793.22

B. Consideration to approve:

1. Contract for Employment, Paraeducator (AR)
2. Contract for Employment, Paraeducator (TP)
3. Contract for Extracurricular MS Basketball Coach (EB)
4. Contract for Extracurricular MS Basketball Coach (IB)

---

**Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.**

**Nondiscrimination:** The Lopez Island School District prohibits discrimination on the basis of age, sex, marital status, genetic information, sexual orientation, including gender expression or identity, race, creed, religion, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification, in all its employment procedures, training, programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.

5. Contact for Extracurricular HS Basketball Coach (SP)
6. Contract for Extracurricular HS Basketball Coach (MB)
7. Contract for Stipend, Yearbook (JH)
8. Contract for Stipend, Junior Advisor (JH)
- ~~9. Leave of Absence Request (AS) removed as per Adjustments to the Agenda~~
- ~~10. Resignation (RK) removed as per Adjustments to the Agenda~~
- ~~11. Resignation (BK) removed as per Adjustments to the Agenda~~
12. AP Check Summary Warrant Log 116145 through 116177, totaling \$54,751.07
13. AP Check Summary Warrant Log 116182 through 116182, totaling \$10,906.03

***Director Stephenson moved to approve the Consent Agenda, Director Carrier seconded the motion. Approved unanimously the Consent agenda by the board with 5/5 vote.***

#### VI. FINANCIAL REPORT:

- A. Year-end Financial Report 2020-2021 - Kara Moore, NWESD Business Manager  
*Financial Manager Moore joined with slides of the 2020-21 Year End Report. She noted that there are some carry-over funds that will need attention. She provided a slide of enrollment trends of the last 5 years.*
- B. Monthly Budget Status Report September 2021
- C. Monthly Budget Status Report October 2021
  1. General Fund Reserve update and status of ongoing budget projections
  2. Capital Projects
  3. Debt Service Fund
  4. ASB
  5. Transportation Vehicle Fund

*K. Moore shared the September and October 2021 Reports slides.*

#### VII. RECOGNITION AND GRATITUDE:

*Chair Poole honored and recognized the departing board members Director Greacen and Director Stephenson. She acknowledged each of their contributions, strengths and hard work. Vice-Chair Guenther echoed these acknowledgements. Director Carrier shared the acknowledgement and appreciation of each.*

*Director Stephenson was grateful for the attitudes of grace and dedication of each of the staff and directors she has worked with. She's excited to see the community building that is to come from the board's work.*

*Principals Martin and Fordham shared their appreciation for each board member and distributed thank you cards and notes created by the students.*

*Director Greacen expressed thanks for the two incoming board directors.*

#### VIII. UPDATES:

---

***Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.***

**Nondiscrimination:** The Lopez Island School District prohibits discrimination on the basis of age, sex, marital status, genetic information, sexual orientation, including gender expression or identity, race, creed, religion, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification, in all its employment procedures, training, programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.

A. Lobo Pack

*S. Olson joined to share a Pack update. She expressed thanks to the two outgoing directors for their service. Pack recognized sports players at their last game. She recognized each of the High School student athletes and the coaches. This fall was the first time doing concessions for soccer games. Coach Berg helped get the scoreboard up and games had announcers. Basketball has begun and games for high school are scheduled. Pack has funds to help support students with fees.*

B. Parent, Teacher, School Association (LIPTSA)

*C. Downey reported for LIPTSA that the pumpkin carving event raised about \$500. They had about 100 pumpkins carved. They had carving contests and support from the community. 10 of the 35 volunteers were students and Spanish and Culinary classes participated. LIPTSA is continuing to assist with volunteers to help in school. They are also planning a LIFE Garden fall clean up and they are in the planning stages of winter and spring events.*

IX. ADMINISTRATIVE REPORT: (Information)

A. Lopez Education Association (LEA)

*A. Ball joined from the PSE to thank the departing board members.*

B. Public School Employees (PSE)

*LEA president Shaw was unable to attend.*

C. Associated Student Body (ASB)

*Student ASB representative V. Rendon joined. The ASB is working on reinstating Buddy Day as a way to create a better bond between the secondary and elementary school students that would happen more than once a year. Additionally, they are working on a Valentines Day dance.*

D. Superintendent Report

*Superintendent Murray thanked the outgoing board directors. Presenting with slides, Superintendent Murray addressed public records requests status in the district. He informed the board of new requests that are copious and costly. He also commented on the Open Meetings Act and the ways that the public can participate in LISD meetings. He clarified the roles and expectations of the public and the board. He spoke about the November 2nd election results. Fall test scores (EL, Math & Science) were shared showing achievement gaps and areas of concern and improvement. Students will take the tests again in the spring. The last test was done in 2018-2019. Director Greacen asked about the low average of the Math scores. Superintendent Murray offered an explanation of the score results (low math testing scores statewide, summer-learning-loss, Covid setbacks, etc)*

---

**Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.**

**Nondiscrimination:** The Lopez Island School District prohibits discrimination on the basis of age, sex, marital status, genetic information, sexual orientation, including gender expression or identity, race, creed, religion, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification, in all its employment procedures, training, programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.

*Nationwide cases of Covid have increased. Two students have tested positive with only a very small number of students needing to quarantine. The staff exposed did not have to quarantine because of prior vaccination. Elementary students participated in a vaccination clinic this week and staff will be able to get a booster shot on Friday.*

*Library staff report that 1200+ books have been checked out to date. On Monday, the school has a lockdown drill scheduled.*

*This week is American Education Week. Today is Education Support Professional Day and Superintendent Murray will provide pastries and coffee to the staff on Friday. He acknowledged those staff who, specifically, are not teachers, including the custodians, bus drivers, paraprofessionals, kitchen staff, office staff and all others who help operate the school.*

X. PUBLIC COMMENT:

Comments made during Public Comment will be noted by the Board Chair. No response, other than requests for clarifications, will be made by the Board. The Board will follow up as necessary at a later date. Due to time, we ask that all comments be limited to three minutes per individual or group.

*A member of the public clarified that the booster clinic for staff and the county booster clinic are separate events.*

*A member of the public thanked Director Greacen and Director Stephenson for their service. She spoke of her history and experience speaking during board meetings at the Public Comment. She thanked the board for allowing space for public comment.*

XI. OLD BUSINESS:

A. Procedure 3510P

***Director Stephenson moved to approve the Procedure 3510P. Vice-Chair Guenther seconded the motion. Discussion: Director Greacen noted that the school currently has a procedure for ASB and the copy included in the Agenda Packet. He also commented that joining the two documents would be best. Superintendent Murray clarified that procedures do not need board approval as the board has already approved the policy associated with this procedure. He also noted that the proposed language will be added to the current procedure under practice by LISD. Director Greacen requested that an appropriate heading be added such as Waiver or Reduction of Fees. The board approved the procedure 3510P with the modified heading unanimously (5/5).***

XII. NEW BUSINESS:

A. Strategic Plan

*The District has obtained three bids from different vendors for the proposal. The board is requested to select a vendor with whom to move forward with. Superintendent Murray shared slides for each vendor including Spencer Welch, PC; Hazard, Young, Attea & Associates; and Education Elements. The board discussed these three options with Superintendent Murray.*

---

**Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.**

**Nondiscrimination:** The Lopez Island School District prohibits discrimination on the basis of age, sex, marital status, genetic information, sexual orientation, including gender expression or identity, race, creed, religion, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification, in all its employment procedures, training, programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.

*The board discussed the option of holding a special board meeting to make a decision or alternatively and postpone a decision today. The board chose to do more research on each company in order to make a more informed decision. **Director Stephenson moved to deputize Director Carrier and Vice-Chair Guenther to meet with Superintendent and interview each of the companies and then select a vendor. The board approved the motion unanimously (5/5).***

B. Resolution 21 22-1 Certification of Excess Property Taxes

***Vice-Chair Guenther moved to approve Resolution 21 22-1, Director Carrier seconded the motion. Discussion: K.Moore clarified the resolution intent. The board asked clarifying questions. This is the 4th year of the 2018 levy. This resolution makes adjustments to the budget allowing the board to collect on approved funds. Vice-Chair Guenther took a roll call vote:***

***CG - Yes***

***WS - Yes***

***KC - Yes***

***JP - Yes***

***DG - Yes***

***The board approved the Resolution with a 5/5 vote.***

C. Policy 3520 Student Fees, Fines, or Charges- First Reading

*All existing language has remained the same with clarifying language in paragraph 3 and added language in paragraph 6 addressing homeless student fees.*

XIII. COMMUNICATIONS:

*No communications.*

XIV. BOARD MEMBER ITEMS:

*Director Greacen reported on attendance at the WSSDA General Assembly of himself and Vice-Chair Greacen. He shared the format and some of the content discussed at the General Assembly. He shared a slide presentation outlining the process of voter approved funding vs the levy lid approved funds. He shared thoughts on next steps to get legislation passed to help small schools with levy funding issues. Vice-Chair Guenther reminded the board that a Legislative Representative will need to be selected to replace Director Greacen. Director Greacen indicated that he is willing to continue to work on this issue outside of the school board.*

XV. ADJOURNMENT:

***Director Greacen moved to adjourn, Director Stephenson seconded the motion. The board approved adjournment. Chair Poole adjourned at 8:53 pm.***

Attachments: Minutes 10/19/21; Minutes 10/27/21; Contract for Employment, Paraeducator (AR); Contract for Employment, Paraeducator (TP); Contract for Extracurricular MS Basketball Coach (EB); Contract for Extracurricular MS Basketball Coach (IB); Contract for Extracurricular HS Basketball Coach (SP); Contract for Extracurricular HS Basketball Coach (MB); Contract for Stipend, Yearbook (JH); Contract for Stipend, Junior Advisor (JH); Leave of Absence Request (AS); AP Check Summary Warrant Log 116145 through 116177, totaling \$54,751.07; AP Check Summary Warrant Log 116182 through

---

**Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.**

**Nondiscrimination:** The Lopez Island School District prohibits discrimination on the basis of age, sex, marital status, genetic information, sexual orientation, including gender expression or identity, race, creed, religion, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification, in all its employment procedures, training, programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.

116182, totaling \$10,906.03 Year-end financial report for 2020-2021; Month-end financial report for Sep 2021; Month-end financial report for Oct 2021; Enrollment chart for Nov 2021; Procedure 3510P; Resolution 21 22-1; Policy 3520

---

***Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.***

**Nondiscrimination:** The Lopez Island School District prohibits discrimination on the basis of age, sex, marital status, genetic information, sexual orientation, including gender expression or identity, race, creed, religion, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification, in all its employment procedures, training, programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.